

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**May 7, 2019  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:** Josh Knelsen Reeve  
Walter Sarapuk Deputy Reeve  
Jacquie Bateman Councillor  
Peter F. Braun Councillor  
Cameron Cardinal Councillor  
David Driedger Councillor  
Eric Jorgensen Councillor (via teleconference)  
Anthony Peters Councillor  
Ernest Peters Councillor

**REGRETS:** Lisa Wardley Councillor

**ADMINISTRATION:** Len Racher Chief Administrative Officer  
Byron Peters Deputy CAO  
Doug Munn Director of Community Services  
David Fehr Director of Operations  
Fred Wiebe Director of Utilities  
Carol Gabriel Director of Legislative & Support  
Services/Recording Secretary  
Grant Smith Agricultural Fieldman  
Jennifer Batt Finance Controller

**ALSO PRESENT:** Members of the public and the media.  
Grade 6 Students from Hill Crest Community School and Buffalo  
Head Prairie School

Minutes of the Regular Council meeting for Mackenzie County held on May 7, 2019 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

Reeve Knelsen welcomed the grade six classes from Hill Crest Community School and Buffalo Head Prairie School to the Council meeting.

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The students held an election for the position of Junior Reeve. Cole Wiebe was elected the Junior Reeve and took a seat beside the Reeve.

**AGENDA:**

**2. a) Adoption of Agenda**

**MOTION 19-05-298**

**MOVED** by Councillor Cardinal

That the agenda be approved as presented.

**CARRIED**

**MINUTES FROM  
PREVIOUS  
MEETING:**

**3. a) Minutes of the April 24, 2019 Regular Council Meeting**

**MOTION 19-05-299**

**MOVED** by Councillor Bateman

That the minutes of the April 24, 2019 Regular Council Meeting be adopted as presented.

**CARRIED**

**3. b) Business Arising out of the Minutes**

None.

**PUBLIC HEARINGS:**

**6. a) None**

**GENERAL  
REPORTS:**

**7. a) CAO and Director Reports for April 2019**

**MOTION 19-05-300**

**MOVED** by Councillor Driedger

That the CAO and Directors reports for April 2019 be received for information.

**CARRIED**

**GENERAL  
REPORTS:**

**7. b) Disaster Recovery Program (DRP) Updates (Standing Item)**

**MOTION 19-05-301**

**MOVED** by Councillor E. Peters

That the disaster recovery program update be received for information.

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**CARRIED**

**AGRICULTURE  
SERVICES:**

**8. a) None**

**COMMUNITY  
SERVICES:**

**9. a) None**

**FINANCE:**

**10. a) Bylaw 1137-19 Borrowing – Rehabilitation and Paving  
Highway 88 Connector**

**MOTION 19-05-302**  
Requires 2/3

**MOVED** by Councillor Braun

That second reading be given to Bylaw 1137-19 being the borrowing bylaw for the Highway 88 Connector Project.

**CARRIED**

**MOTION 19-05-303**  
Requires 2/3

**MOVED** by Deputy Reeve Sarapuk

That third reading be given to Bylaw 1137-19 being the borrowing bylaw for the Highway 88 Connector Project.

**CARRIED**

**FINANCE:**

**10. b) Policy FIN011 Accounts Receivable/Utility Collections**

**MOTION 19-05-304**

**MOVED** by Councillor Braun

That Policy FIN011 Accounts Receivable/Utility Collections be amended as presented.

**CARRIED**

**FINANCE:**

**10. c) Uncollectible Accounts Receivable and Utility  
Accounts**

**MOTION 19-05-305**  
Require 2/3

**MOVED** by Councillor Braun

That the outstanding amounts shown in Appendix #1 (attached) of \$11,737.66 for accounts receivable accounts and \$5,869.12 for utility accounts be written off.

**CARRIED**

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**FINANCE: 10. d) Fort Vermilion Seniors' Club – Additional Grant Funds Request**

**MOTION 19-05-306** **MOVED** by Councillor E. Peters  
Require 2/3

That additional grant funds in the amount of \$2,000 be provided to the Fort Vermilion Seniors Club from the Grants to Other Organizations Reserve.

**CARRIED**

**OPERATIONS: 11. a) None**

**UTILITIES: 12. a) None**

**PLANNING & DEVELOPMENT: 13. a) None**

**ADMINISTRATION: 14. a) Policy HR002 Drug and Alcohol Use**

**MOTION 19-05-307** **MOVED** by Councillor Bateman

That Policy HR002 Drug and Alcohol Use be approved as amended.

**CARRIED**

**ADMINISTRATION: 14. b) Mackenzie County Subscriptions and Advertising Memorandum of Agreement**

**MOTION 19-05-308** **MOVED** by Councillor E. Peters  
Requires 2/3

That administration be authorized to enter into a new Subscriptions and Advertising Memorandum of Agreement with Mackenzie Report Inc. for a three-year term ending in July, 2023 at a rate of \$54,000 per year.

**CARRIED**

**DELEGATIONS: 4. a) Grade 6 Students – Hill Crest Community School and Buffalo Head Prairie School**

The grade six students were given an opportunity to present questions to Council, these included:

- Do the three readings of a Bylaw have to be done at three different meetings or can they be done at the same

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- meeting?
- Who looks after or is responsible for the skate shack at Hill Crest Community School?
- Are there plans to get a bridge instead of a ferry in Tompkins?
- Who decides when the ferry will shut down?
- Would it be possible to replace the ferry with a hovercraft?

Reeve Knelsen recessed the meeting at 10:49 a.m. and reconvened the meeting at 10:59 a.m.

**TENDERS:**

**5. b) 2019 Pavement Strengthening**

**MOTION 19-05-309**

**MOVED** by Councillor Braun

That the 2019 Pavement Strengthening Tenders be opened.

**CARRIED**

Tenders Received:

Bidder	Schedule 1	Schedule 2	Mobilization	Total
Knelsen Sand & Gravel Ltd.	\$2,806,500	\$668,920	\$175,000	\$3,650,420.00
E Construction	\$2,932,500	\$820,500	\$996,574.88	\$4,749,574.88

**MOTION 19-05-310**

**MOVED** by Councillor Bateman

That the 2019 Pavement Strengthening contract be awarded to the lowest bidder while staying within budget.

**CARRIED**

**TENDERS:**

**5. a) 2019 Regraveling Program**

Councillor Bateman declared herself in conflict and sat in the public gallery.

**MOTION 19-05-311**

**MOVED** by Councillor Braun

That the 2019 Regraveling Program Tenders – Envelope #1 be opened.

**CARRIED**

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Tenders Received:

Bidder	Qualification
B Hinson Contracting	All qualification documents enclosed.
Bateman Petroleum Sales Ltd.	All qualification documents enclosed.
Knelsen Sand & Gravel Ltd.	All qualification documents enclosed.
Northern Road Builders	Unqualified
1203288 AB Ltd.	All qualification documents enclosed.

**MOTION 19-05-312**      **MOVED** by Deputy Reeve Sarapuk

That the unqualified 2019 Regraveling Program Tender be returned to the sender without opening Envelope #2.

**CARRIED**

**MOTION 19-05-313**      **MOVED** by Councillor Cardinal

That the 2019 Regraveling Program Tenders - Envelope #2 be opened for the qualified bidders.

**CARRIED**

Bidder	A (Assumption Road)	B (Zama Access)	C (County Supply Gravel)	D (All Areas)
B Hinson Contracting	\$125,000	\$162,000	\$191,000 \$59,475	\$537,475.00
Bateman Petroleum Sales Ltd.	\$116,250	\$270,000	\$122,500 \$42,700	\$496,305.00
Knelsen Sand & Gravel Ltd.	\$164,800	\$139,140	\$98,000 \$36,600	\$438,540.00
1203288 AB Ltd.	\$132,500	\$148,140	\$79,870 \$36,523.75	\$397,033.75

**MOTION 19-05-314**      **MOVED** by Councillor A. Peters

That administration review the 2019 Regraveling Program contract tenders and bring it back for recommendation later in the meeting.

**CARRIED**

Councillor Bateman resumed her seat at the Council table at

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11:27 a.m.

**ADMINISTRATION: 14. c) Lobby Government Effectively Seminar**

**MOTION 19-05-315 MOVED** by Councillor Bateman

That administration research October dates for the Lobby Government Effectively Seminar and that the Town of High Level and Rainbow Lake be invited to participate if they are willing to cost share.

**CARRIED**

Councillor Bateman declared herself in conflict and sat in the public gallery at 11:36 a.m.

Discussion regarding the Northern Road Builders tender qualification.

Councillor Bateman resumed her seat at the Council table at 11:42 a.m.

**ADMINISTRATION: 14. h) Tri-Council Meeting – June 5, 2019**

**MOTION 19-05-316 MOVED** by Councillor Driedger

That the following items be added to the June 5, 2019 Tri-Council meeting:

- Lobby Government Effectively Seminar
- Regional Economic Discussions
- 2022 Alberta Summer Games

**CARRIED**

**ADMINISTRATION: 14. d) 2019 Alberta Forest Products Association Annual General Meeting and Conference**

**MOTION 19-05-317 MOVED** by Councillor Bateman

That all Councillors be authorized to attend the Alberta Forest Products Association Conference on September 25 – 27, 2019 in Jasper, Alberta.

**CARRIED**

**ADMINISTRATION: 14. e) Plant Protein Ingredients Summit**

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**MOTION 19-05-318**      **MOVED** by Councillor Driedger

That Councillor E. Peters be authorized to attend the Plant Protein Ingredients Summit on May 29 – 31, 2019 in Saskatoon, SK.

**CARRIED**

**MOTION 19-05-319**      **MOVED** by Councillor Driedger

That Mackenzie County cover 50% of the cost for a delegate from the Frontier Seed Cleaning Co-op and the High Level Seed Cleaning Co-op to attend the Plant Protein Ingredients Summit on May 29 – 31, 2019 in Saskatoon, SK.

**CARRIED**

Reeve Knelsen recessed the meeting at 11:57 a.m. and reconvened the meeting at 12:46 p.m. with all members present with the exception of Councillor Jorgensen.

**ADMINISTRATION:**      **14. f) La Crete Agricultural Society – Request for Letter of Support (Community Agricultural Grant – Peavey Industries)**

**MOTION 19-05-320**      **MOVED** by Councillor Bateman

That a letter of support be provided to the La Crete Agricultural Society for their Community Agricultural Grant application through Peavey Industries for the development of an orchard in the La Crete Mennonite Heritage Village.

**CARRIED**

**ADMINISTRATION:**      **14. g) Watt Mountain Wanderers Snowmobile Club – Request for Letter of Support (Community Facility Enhancement Program)**

**MOTION 19-05-321**      **MOVED** by Councillor Bateman

That a letter of support be provided to the Watt Mountain Wanderers Snowmobile Club for their Community Facility Enhancement Program grant application to assist in the purchase of a tarp shed.

**CARRIED**

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**ADMINISTRATION: 14. i) Caribou Update (Standing Item)**

**MOTION 19-05-322** **MOVED** by Deputy Reeve Sarapuk

That the caribou update be received for information.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS: 15. a) Council Committee Reports (verbal)**

**MOTION 19-05-323** **MOVED** by Deputy Reeve Sarapuk

That the Council Committee reports be received for information.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS: 15. b) Municipal Planning Commission Meeting Minutes**

**MOTION 19-05-324** **MOVED** by Councillor Bateman

That the Municipal Planning Commission meeting minutes of April 25, 2019 be received for information.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS: 15. c) Finance Committee Meeting Minutes**

Councillor Jorgensen rejoined the meeting via teleconference at 1:01 p.m.

**MOTION 19-05-325** **MOVED** by Councillor E. Peters

That the unapproved Finance Committee meeting minutes of April 25, 2019 be received for information.

**CARRIED**

Councillor Bateman declared herself in conflict and sat in the public gallery at 1:02 p.m.

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**TENDERS: 5. a) 2019 Regraveling Program**

**MOTION 19-05-326 MOVED** by Councillor Braun

That the 2019 Regraveling Program contract be awarded to the lowest qualified bidder by Schedule while staying within budget.

**CARRIED**

Councillor Bateman resumed her seat at the Council table at 1:06 p.m.

**INFORMATION / CORRESPONDENCE: 16. a) Information/Correspondence**

**MOTION 19-05-327 MOVED** by Councillor Bateman

That the information/correspondence items be received for information.

**CARRIED**

**CLOSED MEETING: 17. Closed Meeting**

**MOTION 19-05-328 MOVED** by Councillor E. Peters

That Council move into a closed meeting at 1:07 p.m. to discuss the following:

17. a) Union Negotiations (*FOIP, Div. 2, Part 1, s. 23, 24*)

**CARRIED**

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors
- Len Racher, Chief Administrative Officer
- Byron Peters, Deputy Chief Administrative Officer
- Carol Gabriel, Director of Legislative & Support Services

**MOTION 19-05-329 MOVED** by Councillor E. Peters

That Council move out of a closed meeting at 1:19 p.m.

**CARRIED**

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**17. a) Union Negotiations**

**MOTION 19-05-330**      **MOVED** by Councillor Bateman

That the union negotiations be received for information.

**CARRIED**

**NOTICE OF MOTION:**    **18. a) None**

**NEXT MEETING**      **19. a) Next Meeting Dates**  
**DATE:**

Committee of the Whole Meeting  
May 21, 2019  
10:00 a.m.  
Fort Vermilion Council Chambers

Regular Council Meeting  
May 22, 2019  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**      **20. a) Adjournment**

**MOTION 19-05-331**      **MOVED** by Councillor Braun

That the Council meeting be adjourned at 1:20 p.m.

**CARRIED**

These minutes were approved by Council on June 12, 2019.

(original signed)

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Joshua Knelsen  
Reeve

(original signed)

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Lenard Racher  
Chief Administrative Officer

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